

Council of Educational Administrative and Supervisory Organizations of Maryland

“The Dr. Edna May Merson Scholarship”

Application Form – 2011-2012

The goal of the Scholarship Fund of the Council of Educational Administrative and Supervisory Organizations of Maryland is to encourage and provide support for individuals working toward an Administrator I Certificate. This year two scholarships in the amount of \$1,000 each will be awarded to two educators pursuing this certificate at an institution of higher education. Only complete application packets will be reviewed. Complete applications must include this Application Form, a current resume, transcripts, an educational goal essay and two letters of reference.

Name of Applicant _____ Date _____
Last First Middle

Address _____
Street and Number City State Zip

Home Telephone _____ Work Telephone _____

Email _____

School System _____ School _____

Scholarship awards are sent directly to the college or university, not to the scholarship recipient. Please indicate to which institution of higher learning the scholarship check should be made payable if you are one of this year’s recipients _____

Resume – Your resume must be current and include all colleges attended, all degrees awarded, areas of current certification, and all educational work experiences.

Transcripts (2) – One transcript must be from the college or university at which you received your highest degree. The other transcript must be from the college or university where you are working toward an Administrator I Certificate.

Essay – On a separate sheet of paper and in 250 words or less, please state your educational goal and explain why you are seeking an administrator’s certificate.

Two Letters of Reference – Please have two persons who are familiar with your work submit a letter of reference directly to CEASOM at the address listed below. One of the two letters must be from your current immediate supervisor.

Please mail the application packet to: Ms. Denise Hershberger, 1378 Little Joyce Lane, Arnold, MD 21012
For questions, please contact Ms. Denise Hershberger at 410-647-4694. **Submission Deadline: Postmarked no later than December 31, 2011.** Application materials must be mailed. They cannot be accepted by email or fax.

(You will be notified by email as pieces of your application packet arrive. This assumes your email address has been sent to Ms. Hershberger. If you have sent a piece of the application packet and do not receive confirmation, you should follow up with Ms. Hershberger.)

How did you learn about the Merson Scholarship? Please check below:

_____ work colleague _____ graduate class _____ CEASOM Website _____ Other: Please explain below: